



Nemak specializes in the production of high complex aluminum components for the automotive industry such as cylinder heads, engine blocks, transmission parts and structural components. Around the Globe, more than 21.000 employees at over 35 sites are working for Nemak. Continuous investment in research, technological innovation, sustainable growth and talent development are stepping stones behind our global leadership. Through development and career opportunities, our talents got multiple choices to keep growing with Nemak in its vision of excellence. Therefore, take the chance to be a part of our team in the **EUROPEAN HEADQUARTER** in **Frankfurt, Germany** as

Working Student (m/f) HR Development

MAIN RESPONSIBILITIES

In this function you shall support our Talent Management Department realizing new projects initiated from Europe as well as from our Global Headquarters.

Training and Development:

- Management of training providers (communication, solicitation of offer, dates, content management)
- Event management (send invitations, book venues and accommodation for participants)
- Pre and post training management (expectations management, training evaluation) Execute Key Program

Talent Management:

- Support the implementation and continuous improvement mainly of the Learning Management System
- Input all training history into our Talent Management System
- Upload new trainings
- Explore e-learning options and blended learning

Administrative activities:

- Update organizational charts
- Draft Job Profiles
- General office duties

PROFILE REQUIREMENTS

- Enrolled student in Bachelor's degree programme of Human Resources, Business Administration or related field, or technical degree in combination with relevant Human Resources working experience
- Fluent in German and English spoken and written
- Highly motivated and result-oriented
- Good communication skills at different hierarchical levels
- Team work and collaboration with international colleagues
- Ability to work under pressure and willingness to learn

Technical Leadership, high quality demands, client oriented and unique company culture guarantee the path to international success. If you are ready for a great challenge within the automotive industry, then start the engines and send your convincing application to careers.nemak.com

YOUR CONTACT

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CAST OUR FUTURE – HERE AND NOW!